

**SIERRA COUNTY WATERWORKS (CALPINE) – DISTRICT #1**

**BOARD OF DIRECTORS MEETING MINUTES**

**WEDNESDAY, September 11, 2024**

**Directors in Attendance:** Lindsey Hamilton, Craig Dodson, Bruce Troedson, Russell Rosewood

**Public in Attendance:** Brett Hall, Catherine Hansford (District Economist), Pat Baird (Water Operator)

**Call to Order: 6:06pm**

**Meeting Minutes of August 14, 2024;** Approved as written.

**NEW BUSINESS: Rate Schedule;** Catherine answered questions regarding the District’s Rate Schedule. Future rate hikes are attributed to anticipated debt service for upcoming improvements.

**OLD BUSINESS:**

1. **HANSFORD CONSULTING/FUNDING APPS PROGRESS & OTHER: Well and Treatment Grant - Terms of Agreement;** Discussed and clarified. It will be necessary to secure a bridge loan, likely RCAC, to cover construction costs while awaiting reimbursement from the State. The Board approved Catherine to prepare Forms 260 and 261 in order for the District to receive reimbursement. Costs covered will include interest, land purchases, and payments to Dean and Catherine from June 12, 2021 forward. The State requires that Ryan Mitchell be copied on all communication with RCAC. **Resolution 2024-2, Grant Agreement Authorization;** Adopted. The signed Resolution and Agreement will be submitted digitally to the State and Legal Counsel.
2. **WATER OPERATORS REPORT:**
  - a. **Lead Service Line Inventory Project;** In response to the Flint, Michigan incident, the Environmental Protection Agency requires all Community and Non-Transient/ Noncommunity water systems to inventory all service laterals in the distribution system, both those owned by the district and those owned privately (residences built before 1986), to determine if any are made of lead. The inventory must be completed by October 16, 2024. The unit price proposal from Lopez Excavating was \$663.36 for the use of vacuum excavation at up to 27 locations, totaling \$17,910.72. The Board approved the proposal in order to avoid compromising future grant applications and liability issues.
  - b. **Upcoming samples;** Routine distribution system Total Coliform, and post filter arsenic.
  - c. **System Operation;** Operating as designed.
  - c. **Usage and Leak Reports;** Distributed
  - d. **Production;** August 2024 – 1,727,988 (gal); 3-Year Average – 2,103,024 (gal); Difference – 17% decrease.

**ADMINISTRATIVE/ MAINTENANCE - ACTION AND DISCUSSION:**

1. **Disposal of old fire hydrant behind the office:** The Board approved the request of a private party to take the hydrant with the stipulation that they also take the attached pipe.
2. **Request for use of of Reservoir hydrant for logging project near Calpine:** The Board was unable to grant approval as the hydrant is located on private property.
3. **New Units Mandate:** Potential implementation in Calpine was discussed.
4. **JPIA Property Program – Rate Increase;** The JPIA Executive Committee adopted a 15% increase in the Property Program rates effective for policy year July 1, 2024 through June 30, 2025.

**BUDGET/ FINANCIAL UPDATE: August;** Beginning balance - \$318,142.46, Ending Balance – \$299,022.27.

**Invoices approved:**

<b>Mountain Water Management and Services Inv #1117</b>	<b>\$2,978.28 a/c #7012</b>
<b>WetLab Inv #24080099</b>	<b>159.00 a/c #7012</b>
<b>***** Inv #24080801</b>	<b>302.00 a/c #7012</b>
<b>Janet Drummond Secretary Duties 8/14/24 – 9/11/24</b>	<b>512.76 a/c #7012</b>
<b>Hansford Economic Consulting LLC Inv #746</b>	<b>767.50 a/c #5165</b>
<b>ACWA JPIA Property Program Inv #236</b>	<b>2,089.77 a/c #7012</b>

**ADJOURNMENT: 7:50 pm**

**Respectfully submitted,  
Janet Drummond, Secretary**

