

SIERRA COUNTY WATERWORKS (CALPINE) – DISTRICT #1

BOARD OF DIRECTORS MEETING MINUTES

WEDNESDAY, May 8, 2024

Directors in Attendance: Bruce Troedson, Lindsey Hamilton

Call to Order: 6:00pm

Meeting Minutes of March 13, April 10 and May 8, 2024; To be reviewed/approved at the upcoming Meeting on June 12, 2024, pending a quorem.

NEW BUSINESS:

1. **No Quorem;** Updates and discussions will be shared with attendees at next month's meeting.

OLD BUSINESS:

1. **HANSFORD CONSULTING/FUNDING APPS PROGRESS & OTHER: Well and Treatment Plant;** The Financial Review for the project has expired. Information was provided to DWSRF, in order to avoid delays in the funding application. An audit will be required. The District awaits specific audit requirements from DFA.
2. **WATER OPERATORS REPORT:**
 - a. **Upcoming samples for April;** Routine Coliform, Wells #1 and #2 - Nitrate, Well #2 Post Filter Arsenic.
 - b. **System Operation;** Performing according to design. Operator is in the process of obtaining a quote to replace the arsenic media this fall.
 - c. **Usage and Leak Reports;** Reviewed by members present.
 - d. **Production;** April 2024 – 418,725 (gal); 3-Year Average – 546,832 (gal); Percent Difference - less 23%.
 - e. **Water Leak- Service to 99 Mountain View;** Repaired. The contractor has completed the backfilling and traffic- rated utility box installation.
 - f. **2023 Consumer Confidence Report;** Completed. The report has been posted and distributed to customers.

ADMINISTRATIVE/ MAINTENANCE - ACTION AND DISCUSSION:

1. **Board Vacancy:** Bob Busse has submitted his resignation as Board Member. The previous vacancy has yet to be filled.
2. **Website:** The Resolutions page will be deleted. References to Resolutions will be included in specific postings instead.
3. **New Service to 50 Calpine Avenue;** Another potential buyer has contacted the District regarding service to that parcel. Since that service was not included in the meter project, upgrades will be needed. New service requirements and general District information was shared with the buyer.

BUDGET/ FINANCIAL UPDATE: Beginning Balance- \$247,812.62 **Ending Balance -** \$312,996.16

Invoices approved:

• Mountain Water Management & Services Inv #1053	\$ 1,781.25 a/c# 7012
• Janet Drummond, Secretary Duties 4/10/24 through 5/8/24	934.76 a/c# 7012
• Melody Strong Bookkeeping Inv #168	75.00 a/c# 7012
• WET LAB Inv #24040291	428.00
• "*****" Credit Statement #10121	-41.00
• "*****" Total due	387.00 a/c #7012
• Sauers Engineering Inv# 13290	2,625.00 a/c# 5165
• Sierra County Assessor's Office Updated Ownership Listings	26.20 a/c# 7012
• Phebus Engineering Inv# 162	5,745.53 a/c# 7012

ADJOURNMENT: 6:53 pm

**Respectfully submitted,
Janet Drummond, Secretary**

