

SIERRA COUNTY WATERWORKS (CALPINE) – DISTRICT #1

BOARD OF DIRECTORS MEETING MINUTES

WEDNESDAY, February 12, 2025

Directors in Attendance: Lindsey Hamilton, Craig Dodson, Russell Rosewood, Brett Hall

Public in Attendance: Pat Baird

Call to Order: 6:07pm

Meeting Minutes of December 11, 2024 and January 8, 2025; Approved as written.

NEW BUSINESS: The acquisition of a District computer/email account; Discussed. The Secretary is not ready to make the transition at this time, due to time and space limitations in her home office. The District office on Main street is currently inadequate to set up a working office. The Secretary is willing to digitally sign specified documents requiring a digital signature with approval from the Chairman/District.

OLD BUSINESS:

1. **HANSFORD CONSULTING/FUNDING APPS PROGRESS & OTHER:**
 - (a) **Proposal for Continued Services;** Approved.
 - (b) **RCAC Zoom Meeting – 3:00pm, February 12th: In attendance;** District Secretary and Board member Lindsey Hamilton, Catherine Hansford, and RCAC loan officers Mike Archer and Richard Strezo. The purpose of the meeting was to discuss continuation of the bridge loan application, initiated in 2023, pending State approval of the Grant Agreement signed on September 12th 2024. The loan will cover construction costs for the new well and treatment plant while the district awaits State reimbursements. RCAC could see no reason not to approve the application. The District and professionals employed by the District will provide RCAC with requested updated documents and information.
2. **ENGINEER'S REPORT: Well and Treatment Plant Progress/ Updates; Dean has been working on**
 - (a) SCADA/ electrical coordination.
 - (b) Generator research and electrical design.
 - (c) Compiling docs for electrical telemetry design revisions and coordination with the hydrologist.
3. **WATER OPERATORS REPORT:** Pat informed the Board that upcoming improvements will bump up the current T2 to a T3 System, requiring an increase in his responsibilities. He reviewed the specs for the new treatment plant and will confer with Dean regarding SCADA vs XIO.
 - a. **Upcoming Water Samples;** Routine distribution system will collect samples of total coliform, arsenic from Well #2, arsenic from Well #2, and post filter arsenic.
 - b. **System Operation;** Operating as designed. At the end of December. The broken union discovered at Well #2 has been repaired.
 - c. **Usage and Leak Reports;** XIO updates caused technical difficulties with meter reads in January.

d. Production; January 2025 – 377,977 (gal); 3-Year Average – 481,096 (gal); Difference – 21% decrease. In spite of a 12% water loss, usage is well short of capacity. Loss is due to unresolved customer leaks as well as District leaks due to a corrosive level of PH in our water.

ADMINISTRATIVE/ MAINTENANCE - ACTION AND DISCUSSION:

1. LHMP Meeting 1-28-25: Agenda items discussed;

- (a)** Confirm Plan Vision Statement for submission to the State.
- (b)** Confirm HMP Goals
- (c)** Risk Overview Assessment
- (d)** Planning Partner Annex – Phase 1
- (e)** Next Steps

The District Board Chair and Secretary attended. Participation may qualify the District for Grants to mitigate potential natural hazards.

BUDGET/ FINANCIAL UPDATE: December 2024; Beginning balance - \$355,951.24, Ending Balance – \$344,484.33.

Invoices approved:

Mountain Water Management and Services Inv #1191	\$ 2,375.00 a/c #7012
Janet Drummond Secretary Duties 1/8/25 – 2/12/25	812.06 a/c #7012
Melody Strong Bookkeeping Inv #207	50.00 a/c #7012
Hansford Economic Consulting LLC Inv #793	281.25 a/c #5165
Kamstrup Inv #CD99010957	959.48 a/c #7012
WetLab Inv #25010210	347.38 a/c #7012
Sauer’s Engineering Inv #13487	13,043.50 a/c #5165
GrayMar Environmental Services. Inc. Inv # 112224NV-SIE	1,610.00 a/c #7012
Sierra County Dept. of Public Works 2025 Permit Reference # 1930	200.00 a/c #7012
Calpine Improvement Association Conference Room Rental 2024	300.00 a/c #7012

ADJOURNMENT: 7:20pm

**Respectfully submitted,
Janet Drummond, Secretary**

Janet Drummond

