

**SIERRA COUNTY WATERWORKS (CALPINE) – DISTRICT #1**

**BOARD OF DIRECTORS MEETING MINUTES**

**WEDNESDAY, December 13, 2023**

**Directors in Attendance:** Lindsey Hamilton

**Public in attendance:** N/A

**Call to Order:** 6:05pm

**Meeting Minutes of November 8, 2023:** Approval tabled for the meeting to be held on January 10, 2024.

**Public Comment:** N/A

**NEW BUSINESS:** The following Minutes are an update on previous topics as there was no quorum of directors for discussion or decisions.

**OLD BUSINESS:**

1. **HANSFORD CONSULTING/FUNDING APPS PROGRESS & OTHER:** Funding for the Expedited Drinking Water Program is no longer available. The traditional grant process is in progress to fund the New Well, Treatment Plant and Tank.
2. **WATER OPERATORS REPORT:**
  - a. **Upcoming samples for October;** Routine Coliform, Well #2 post filter arsenic compliance samples.
  - b. **System Operation;** The system is operating as designed.
  - c. **Usage and Leak Reports;** Reviewed.
  - d. **Maintenance;** System leak detection services funded by DWR were conducted on November 29<sup>th</sup>. The technician was accompanied by Pat Baird and Lindsey Hamilton. Mains and laterals on Main St and Coates Ave were surveyed. No system leaks were detected.
  - e. **Production;** November 2020 through 2022 – 456,350 average gallons. November 2023 – 349,406 gallons.

**ADMINISTRATIVE/ MAINTENANCE - ACTION AND DISCUSSION**

1. **RESERVOIR: Title III Funding;** Final approval was included on the Board of Supervisor’s Meeting Agenda. Minutes of that meeting are not yet available.
2. **FEMA HMGP: The** LHMP (Local Hazard Mitigation Plan for Sierra County) has been updated to include Special Districts. The inclusion will qualify the District to work directly with FEMA for reimbursements and funding opportunities. A letter of intent to participate will be submitted.

**BUDGET/ FINANCIAL UPDATE:** Beginning Balance - \$179,286.20. Ending Balance - \$169,512.68.

**Invoices;** Signed by attending Director. Additional required signature will be obtained from Chairman.

- **Mountain Water Management & Services Inv #1034** \$ 1,500.00 a/c# 7012
- **Janet Drummond, Secretary Duties 11/8/23 through 12/12/23** 354.08 a/c# 7012
- **Melody Strong Bookkeeping Inv #143** 50.00 a/c# 7012
- **SVGMD Annual Well Management Charge** 400.00 a/c# 7012
- **XIO Inv #2022-12664** 2,736.00 a/c# 7012
- **“”” Inv #2022-12561** 192.00 a/c# 7012
- **Hansford Economic Consulting LLC Inv #633** 788.75 a/c# 5165
- **High Sierra Gas** 104.74 a/c# 7012
- **Calpine Improvement Association Annual Conference Room Rental** 300.00 a/c# 7012

**ADJOURNMENT:** 6:30 pm

Respectfully submitted,  
Janet Drummond, Secretary

