

**SIERRA COUNTY WATERWORKS (CALPINE) – DISTRICT #1**

**BOARD OF DIRECTORS MEETING MINUTES**

**WEDNESDAY, January 10, 2024**

**Directors in Attendance:** Bruce Troedson, Brian Habicht, Bob Busse, Lindsey Hamilton

**Public in attendance:** Salli Wise

**Call to Order:** 6:05pm

**Meeting Minutes of November 8, and December 13, 2023:** Approved as written.

**Public Comment:** N/A

**NEW BUSINESS:**

1. **BKS Rate Increase:** The updated rate schedule of the legal firm, Bartkiewicz, Kronick and Shanahan, representing the District, was share with the Board.
2. **Wildlife damage to Well#1 pumphouse and storage unit at 420 Main Street; Noted.** Alternatives for repair were discussed.

**OLD BUSINESS:**

1. **HANSFORD CONSULTING/FUNDING APPS PROGRESS & OTHER: SWRCB improvements grant funding;** Ryan Mitchell is currently waiting for review/approval and a memo referencing the engineering reports with an updated total project cost. Approval of the revised technical scope/cost has been submitted to the Credit Unit for clearance of the updated grant amount for the new well, treatment plant and tank.
2. **WATER OPERATORS REPORT:**
  - a. **Upcoming samples for January;** Routine Coliform, Wells #1 & #2 post filter arsenic compliance samples.
  - b. **System Operation;** The system is operating as designed.
  - c. **Usage and Leak Reports;** Reviewed. Substantial usage was noted at 211 Calpine Ave. The residence is currently unoccupied. Water has been shut off and the owner notified.
  - d. **Production;** December 2020 through 2022 – 568,348 average gallons. December 2023 – 347,270 gallons. Overall usage down 38%.

**ADMINISTRATIVE/ MAINTENANCE - ACTION AND DISCUSSION:**

1. **ACWA JPIA Insurance;** The policy will be reviewed to confirm flood and earthquake coverage. The Board deemed flood coverage unnecessary, but will further consider earthquake coverage.
2. **FEMA HMGP: LHMP (Local Hazard Mitigation Plan);** The letter of intent to participate was submitted, listing wildfire as the most likely hazard to affect the District.
3. **Shut off repair servicing 99 Mountain View Rd:** On 1-7-24 a substantial leak was reported at this location. Upon inspection, it was deemed that the damage was caused by snow removal equipment. The leak was repaired by Phebus Engineering the following day. The Board unanimously agreed that the party causing the damage should be held financially responsible.

**BUDGET/ FINANCIAL UPDATE: Beginning Balance - \$169,512.08. Ending Balance - \$257,812.83.**

**Invoices approved:**

- **Mountain Water Management & Services Inv #1040** \$ 1,556.25 a/c# 7012
- **Janet Drummond, Secretary Duties 12/12/23 through 1/10/24** 528.69 a/c# 7012
- **Melody Strong Bookkeeping Inv #149** 50.00 a/c# 7012
- **State Water Resources Control Board Annual Water System Fees** 407.88 a/c# 7012
- **WET LAB Inv #23110347** 68.00 a/c#7012
- **“””””””””” Inv #23110349** 59.00 a/c# 7012
- **“””””””””” Inv #23120257** 41.00 a/c# 7012
- **“””””””””” Inv #23120258** 59.00 a/c# 7012
- **Phebus Engineering Inv #170** 2,181.41 a/c# 7012

**ADJOURNMENT: 7:08 pm**

**Respectfully submitted,  
Janet Drummond, Secretary**

